

Bringing quality to life.

GlaxoSmithKline is a world-leading research-based pharmaceutical company with a powerful combination of skills and resources that provides a platform for delivering strong growth in today's rapidly changing healthcare environment. Our global quest is to improve the quality of human life by enabling people to do more, feel better and live longer.

GlaxoSmithKline Biologicals (GSK Bio) is the world's largest vaccine manufacturer. With its headquarter in Rixensart, Belgium, GSK Bio employs approximately 8000 employees worldwide and is the centre of all GlaxoSmithKline's activities in the field of vaccine research, development and production. Our teams of researchers are actively working on future vaccines against malaria, HIV, TB, *Strep. pneumoniae*, rotavirus and many other diseases of global importance.

We are seeking a highly motivated and experienced individual to join us as a:

Regional Publications Coordinator – Asia Pacific, Australasia, China and Hong Kong

Reporting to the Regional Publications Manager, you will be responsible for coordinating the planning and delivery of clinical and epidemiological publications, in collaboration with a multi-disciplinary team of experts. You will consolidate regional feedback on publication needs and priorities; ensure the accuracy of the content and key messages of all draft publications; as well as follow through the review, approval and delivery processes of the publications. In addition, you will ensure that the quality control of documentation is observed in accordance with stated quality standards.

Requirements:

- A recognised Degree in a Science discipline (Life Science/Biology /Chemistry)
- Minimum 3 years of relevant experience, preferably in publication writing and processes
- Excellent project management, coordination and negotiation skills
- An eye for detail and the initiative to follow through on all issues

A career with GlaxoSmithKline extends beyond the expectations and benefits of any position. We are looking for people with good leadership, communication and interpersonal skills, along with the drive, creativity and passion to succeed.

The level of appointment and remuneration will commensurate with qualification and experience.

Please submit your application with a detailed CV, stating current and expected salaries, by **19 July 2008** to:

The Human Resources Department
GlaxoSmithKline
150 Beach Road, #22-00 Gateway West
Singapore 189720
Email: sg.recruit-hrss@gsk.com

Only shortlisted candidates will be notified.

www.gsk.com

Together we can make life better.

